

UNITED CHURCH *of* UNDERHILL

*in covenant and connection with the people of the
United Church of Christ and the United Methodist Church*

ANNUAL REPORT



January 26, 2020



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2020 ANNUAL MEETING AGENDA

The meeting will open with prayer

ARTICLE 1- To receive, review and approve reports from the Pastor, Church Ministries and committees

ARTICLE 2- Shall the United Church of Underhill adopt a 2020 annual budget as recommended by the Trustees of the Church?

ARTICLE 3- Shall the United Church of Underhill appoint Church Officers and ministry members as recommended by the Nominating ministry?

ARTICLE 4- Other business thought proper by the members attending the meeting

ARTICLE 5- To adjourn

The meeting will close with prayer

Minutes of the Annual Meeting of the United Church of Underhill January 27, 2019

Attendance

Bonnie Belfield, Matt Belfield, Marje Burns, Rachel Burroughs, Gail Canedy, Anne Clift, Dave Clift, Jason Crooks, Sharon Damkot, Dennis DePaul, Bill Douglass, Marge Douglass, Dave Edson, Fran Elizarde, Bev Frank, Bill Frank, Roger Gillim, Sandy Gillim, Mary Beth Gore, Anne Hawley, Richard Hawley, Kristie Kapusta, Carol Keszey,

Stacy Luther, Thad Luther, Liz Manz, Bill McMains, Jennifer Mihok Pastor, Peter Mitchell, Mary Jane Neale, Jill Colley Robinson UM Dist. Superintendent, Al Simard, Robin Simard, Dianne Sisson, Paul Sisson, Dave Williamson, Kathy Williamson, Sandy Wilmot, Nicole Wright, Tracie Wright, Will Wright

Attendance was taken and a quorum for the Annual Meeting was confirmed by Anne Hawley. David Clift welcomed the congregation, thanking everyone for being there. Pastor Jen Mihok offered a prayer.

Dan Manz had a family emergency and was unable to attend the meeting. Tracie Wright moved David Clift be elected as moderator. Thad Luther seconded. The motion passed unanimously without further discussion.

David reviewed the use of Robert's Rules of Order and we read the Covenant for Dialogue. The Warning was read by Anne Hawley.

Bev Frank asked to speak to the congregation on behalf of the Listeners. The Listeners were approached by one of the three high school students who began confirmation in 2017 and were asked to consider allowing these individuals to vote today as they would have been confirmed by this time and could have been members had they chosen. Bev read the following motion: *"As a church that wishes to be inclusive to all that want to support the mission of UCU, that the confirmation class that included 3 high schoolers, that started over 2 years ago and has not been completed due to situations beyond their control, be allowed, as if they completed that class and chose to become members, to vote in the January 27th annual meeting with full voting rights. This privilege is granted by the current members of UCU, and comes with no conditions of how the 3 will commit themselves once they are able to complete the confirmation class"*. The motion was seconded by Robin Simard. Discussion included the statement that the Listeners felt that this was out of the student's control and that the students are prepared to finish their confirmation study now, as well as the intention that this permission to vote is for this meeting only. The motion passed unanimously.

David Williamson moved to accept the January 29, 2018 Annual Meeting minutes, seconded by Sharon Damkot. The motion passed unanimously.

Article 1: To receive, review and approve reports from the Pastor, Church Ministries and committees

Tracie Wright moved and Fran Elizarde seconded to approve the reports. The Nominating slate will be discussed later in the meeting. There were no corrections otherwise. The motion passed unanimously.

Article 2: Shall the United Church of Underhill adopt the Covenant as proposed by the ONA/R Committee and take the other steps needed to become an ONA/R Church?

David offered to read the Covenant out loud. No request was made to do so. Pastor Mihok offered thoughts on the vote. Will Wright moved to adopt the Covenant and Tracie Wright seconded. David relayed how much work has gone into creating this statement and an overview of the steps taken up to this point. He stated that the Church Council is the body bringing this to vote and that the entire congregation has been involved in the process. Nicole Wright read the following statement on behalf of the youth of the church whom had met to discuss the Covenant: *"We the youth of the United Church of Underhill support the Open and Affirming/Reconciling Covenant. We hope to spread God's love to everyone."* Pastor Mihok offered a prayer and led songs as we waited for the attendees to be checked against the rolls. Anne Hawley relayed that all present that are not members were confirmed with no corrections then provided instructions on how the vote would proceed. Ballots were distributed by Bev Frank and Sharon Damkot. Ballots were collected in a box at the front of the sanctuary. While waiting for the ballot count, Article 4 was discussed only. The result of the vote: 55 ballots cast, 53 yes, 2 no. Church Council will identify a group to take next steps as well as spreading the word on this decision. There was a question about whether that group would decide how that will take place in our church and David answered that is part of what will need to be discussed by Church Council.

Article 3a: Shall the United Church of Underhill re-approve and continue to support Tracie Wright in her role as a certified lay speaker in The United Methodist church?

Kathy Williamson moved to approve and support Tracie and Robin Simard seconded. There was no further discussion and the motion passed unanimously.

Article 3b: Shall the United Church of Underhill approve and support Tracie Wright to become a candidate for the "Order of Elders" in the United Methodist Church?

Liz Manz moved to approve and support Tracie and Nicole Wright seconded. Pastor Mihok let the congregation know that this vote requires a paper ballot. Tracie shared that this is step seven in a fourteen step process of the United Methodist Church and that this is the time for a congregation to affirm a call they may see present in an individual. The ballots were distributed to the congregation by Bev Frank and Sharon Damkot and were cast in a basket at the front of the sanctuary. The United Method Church requires a $\frac{2}{3}$ approval vote. The ballots were counted by Bev Frank, Sharon Damkot and Anne Hawley. 33 votes were for approval of the motion and no votes were against. United Methodist District Superintendent Jill Colley Robinson offered a prayer.

Article 4: Shall the United Church of Underhill adopt a 2019 annual budget as recommended by the Trustees of the Church?

Bill Frank asked that the wording of the motion made include the total amount of the budget as shown on page 37 (\$183,518). Tracie Wright moved that the budget recommendation of \$183, 518 be approved. Thad Luther seconded. It was noted that percentage amounts in the budget noted as over 100% were overspent and those under 100% were underspent. David Clift asked if there were any questions around Property Maintenance as that is one of the larger expenses in the budget. It was asked if the church currently employs a

sexton since the position is under budget. No one is currently filling that position, we have a volunteer helping prepare the church for services each week. David thanked the Trustees and Bill Frank for their time and hard work on the budget. It was noted that steeple work is needed and the estimate for that work is part of the budget. The corner boards are rotting and in need of replacement which requires a lift. The steeple is stable otherwise. An energy efficiency discussion has taken place during the year. It was noted that nothing is seen in the budget or plans for the next year related to energy efficiency and there is a concern that incentives may be ending for solar this year. The Trustees are working with VT Gas to invest in a more efficient furnace (going from 80% to 95% efficiency). A free energy audit is scheduled for March which will result in a plan for the church to reduce their carbon footprint. The question about solar options and incentives will be added to the list to ask at that audit. Following discussion the motion was passed.

Article 5: Shall the United Church of Underhill appoint Church Officers and ministry members as recommended by the Nominating Ministry?

Liz Manz moved that the recommendations be accepted. Will Wright seconded. A correction was made for the Missions ministry: Paul Sisson's and Kathy Williamson's terms were renewed and will end in 2020. Sandy Gillim has volunteered to serve on Nominating but is not yet a member of the church. Two ministries of the church require membership: Trustees and Nominating. Bill McMains made a motion to approve Sandy to serve on the Nominating ministry without being a member. Thad Luther seconded. The motion was passed. The question was asked if unfilled positions could be filled during the year. They can be filled during the year and are confirmed at the next annual meeting. A question was asked about how the blank UCC and UMC Delegate positions are filled. These get discussed between those interested and the pastor. The concern was raised about Kristie Kapusta being on Trustees since she is not a member. Anne Clift made a motion to approve Kristie to serve on Trustees without being a member. Liz Manz seconded. The motion passed unanimously. The Nominating Ministry was thanked for the hard work that went into filling these roles. David asked the congregation to take note of the restructuring work on page 23 as it would impact the number of people needed to fill these roles in the future. The motion to approve the Nominating Ministry recommendations was passed.

Article 5: Other business thought proper by the members attending the meeting

Reverend Jill Colley Robinson made a statement thanking the church for taking the steps we did today and asked that we continue to pray for the larger United Methodist Church ahead of the special conference this spring.

Liz Manz made a motion to approve Harvest Market to be held this year on September 28th and 29th. Thad Luther seconded. As Harvest Market chair David Clift relayed the importance of the event to the community and the view that this has become a community event. There is concern around the support needed for the administration of the event. The Steering Committee is about 8 people and is looking for new people and ideas. There is also a need to be conscious of the scrutiny the event is receiving. The motion passed unanimously.

Article 7: To adjourn

David Williamson made a motion to adjourn the meeting and it was seconded by Fran Elizarde. David Clift was thanked for stepping in as moderator. Gratitude was given to Anne Clift for chairing the ONA/R committee. The motion was approved unanimously.

The meeting was closed with the song “Go Now In Peace”.

Respectfully submitted,

Stacy Luther

PASTOR’S REPORT

On an evening in late October, Chris and I sat down to go through the piles of children’s books that had collected on our coffee table following the baby shower UCU generously threw for us on one of my last pre-baby Sundays. As we read through the inked inscriptions on the beloved tomes, and watched the stack of unwrapped books grow and grow, we saw before us a physical representation of a community that—in just over a year—has engulfed our transplanted family with love and support. We didn’t make it to the end before both of us were overcome with emotion. As we looked at each other teary-eyed with gratitude, I knew Christ’s words, “I was a stranger, and you welcomed me,” in a new way.

As emphasized in this year’s stewardship campaign, welcome is a hallmark of how we understand our calling as God’s people at UCU, and that doesn’t just mean a smile at the front door. God’s welcome is an invitation to ever-deepening relationship, and we strive to create a community that does the same. During a “working worship” service at the end of June, we spent some time reflecting and sharing together about the best parts of UCU. Overwhelmingly, the responses showed that people come and stay because of our gifts in being a community that cares: for one another, for our towns, and the world at large. We see this in the breadth of our mission work, the numerous fellowship and study groups that meet regularly, and the countless sweat (and heart!) hours that go into the Clutter Barn and Harvest Market. It was behind our decision one year ago to become an Open and Affirming and Reconciling congregation. As we move forward with some clarified priorities as a church (see Church Council report), fostering and growing this community will remain a focus.

Worship remains at the center of our communal life—a place where we connect to God and one another through scripture and song, ritual and remembrance, and occasionally experimenting with a new element or two. Many thanks to worship ministry for creating (or rolling with) new ideas, including a creative look at the Psalms in the summer, instituting a 4th Sunday Family Praise service in the fall, and creating space for feedback and dreaming at a summer worship retreat. My deepest gratitude to Amy Dandurand, our team of four accompanists, and the multiple ensembles who present a wide range of music throughout the year (and humor me when I insist on using every hymnal we have in one service!)

We also had an exciting year in Christian education. An adult Lenten study on forgiveness drew 10 or so of us together to reflect on one of our more difficult Christian callings. In late winter and spring, a confirmation class of seven high schoolers met to explore the foundations and meaning of faith, culminating in a weekend that included a Saturday evening rite of passage service, family BBQ, and Sunday morning service of baptism, confirmation, and welcoming of adult members. Parents of the confirmands often met concurrently with the class to discuss the topic of the day. Many thanks to Tracie Wright for leading that effort, as well as the Wednesday morning Women in the Word Bible Study, a meaningful place of connection for many. Our children have also had an exciting year of Christian Connection (Sunday School) during the worship hour.

Deepest gratitude to Bonnie Belfield for volunteering to direct the first half of the year, and to the MICE team for coordinating programming this fall.

I'm grateful for the strong teams that continue to lead us in caring for our church body (Membership & Evangelism) and the communities around us (Missions). Our Stewardship and Trustees Ministries as well as our treasurers and financial secretaries spend countless hours keeping us on financial track and making sure our buildings continue to serve as safe and inviting spaces for the many who respond to UCU's welcome. And that means more than maintenance! It was the trustees who requested that we do some spiritual priority-setting to help focus the work of our ministries. The whole church is benefiting from their call to revisit what calls us, binds us, and leads us forward.

Also at the working worship, we shared our dreams for a world where justice and peace reign, and expressed an interest in engaging this more as a congregation. We also discovered that nature is a place where many of us seek and find peace and spiritual connection, and we shared concerns about the future of the planet. As we enter a new decade, UCU plans to prioritize ministry that not only confronts the forces of injustice, apathy, and hopelessness behind our biggest struggles, but fosters within us the much-needed courage to do so. Thanks be to God, we know Someone who can help us with that!

Through it all, we will continue to be a community that welcomes, accepts, and grows together in God's love. I am so thankful to serve this compassionate, generous, and faithful congregation, who is once again gifting me with time away to focus on family changes. My deepest gratitude to Adrienne Carr for returning to the helm during my maternity leave, and to Sue Bahr for her concerted efforts in communication and administration throughout the year. I look forward to being back among you quite soon!

Love and grace,

Pastor Jen

CHURCH COUNCIL

The United Church of Underhill's Church Council has met faithfully throughout the year to coordinate the ministries of our Church and provide leadership in visioning and planning future directions.

If you think of our various ministries; Partners in Sacred Places, Ministry in Christian Education, United for Justice, Stewardship, Missions, Listeners, Worship, Membership and Evangelism, Trustees, Nominating and Harvest Market as individual threads, the Church Council is the loom where all of these threads are woven together to make a fabric. Our goal is for the fabric to be strong, seamless and a thing of beauty to behold. It is amazing how often the work of one ministry links to efforts of another.

Over the past year your Church Council has addressed and continues to work on a number of important projects. Here are but a few highlights that illustrate the kinds of items that come to Church Council:

- We have considered statements of priority that can be used to guide us forward in the next 3-5 years. The origins of these statements came from a working worship service and were refined by the Pastor and Church Council. The current statements read-
- In conjunction with the Harvest Market Steering Committee, MICE and others we have considered ways to make our Church gatherings safer and more secure. One step was the addition of State Police

presence during the 2019 Harvest Market. In the near future we will continue to do planning with the relevant public safety agencies about security of our Sunday worship services.

- At the 2019 annual meeting of the United Church of Underhill, the decision was made to officially become an Open, Affirming and Reconciling Church body. The implementation of that decision takes many forms and will continue well into the future. One highlight was the delegation from our Church that marched in the 2019 Burlington Pride parade along with many other churches and faith groups.
- Our Trustees have worked tirelessly to get every ministry the resources they need to fulfill their purposes and maintain our Church facilities for the use and benefit of many community partners. We have a reliable source of warmth for the Church. Our steeple has been repaired. Our property has been maintained and improved.
- An ad hoc group has been slowly but surely sorting old records that can be disposed of and those that should be retained. While this may sound like a routine housekeeping measure, it has proven to be anything but. Our records are our history and every item has been carefully considered as to its relevance for future operations and discernment by those who will follow us all in the years to come.

Like most activities of this Church, it takes a team to get things done. As Chair of the Church Council I want to give special thanks to this team including:

- All the people who attend our Church Council meetings. In most months we have a representative from every ministry.
- Our Church Treasurer Bill Frank who does the important work of managing our financial resources and keeping us posted on our budget status throughout the year. His news has been overwhelmingly good this past year.
- Stacy Luther who reliably, accurately and with good humor maintains our Church Council meeting minutes.
- Our Pastor Jen Mihok who brings us new ideas, helps us to grow spiritually and gives perspective to our Christian faith within and beyond the walls of this local Church.

The Church Council usually meets on the second Monday of each month at 6:30. Everyone is invited and your input is welcome.

On behalf of the Church Council for
The United Church of Underhill

Dan Manz, Chairperson

MINISTRY OF INSPIRATIONAL WORSHIP

The Ministry of Inspirational Worship is responsible for planning, organizing and providing worship services each week. Our team includes the Pastor, the Music Coordinator and 3 members of the congregation.

As in past years, February continued to be a focus on African American history with special presentation by Sue Kusserow.

In honor of the scout troop that our church sponsors, they were invited to a special Scout Sunday dedication. This was very popular and brought many scouts and their families to a joy-filled service.

During lent our services followed a theme based on St Francis' "Make me a Channel of your peace". The Maundy Thursday service included a light dinner, communion, and included participation by other churches. Easter service included a video of contemporary music and photos of Joy taken by congregation members.

We hosted a July Ecumenical Worship Service under the tent in the field, with a full tent and then some. Music, communion, readings, and refreshments were shared among the local churches participating.

In place of a survey to the congregation about worship services we opted to hold a planning retreat with a Saturday morning dedicated to listening to a variety of church members speak to what inspires them during worship services. The afternoon was used to take that information and organize topics/themes for the fall. Given the diversity of church participants, especially around music preferences, we decided set a schedule that would provide diverse experiences: the first Sunday of each month is focused on communion, the second will feature our choir, the third will be more traditional songs and selections by our recorder group, Birdsong; and the fourth Sunday will be our family/praise service.

An August service featured musicians in a concert style, with choir members, flute group, and keyboard players. Directed by Amy Dandurand it was a delightful way to worship God.

September's theme was finding God among the chaos, appropriate for reflecting on the start of the school season, and preparations for Harvest Market. An outdoor service was offered during Harvest Market so that anyone would feel free to join in. Another year it might not be so cold and windy.

In October our theme was about being a Christian. The youth who participated in Confirmation Classes created and led a service that showed their deep devotion and hope for a peace-filled world. We also had a special guest speaker to lead us in how to find hope in a desolate world using mind, body, spirit techniques.

In November we were joined by our dear friend, Rev. Adrienne Carr to lead worship while Pastor Jen was on maternity leave. We are thankful for her willingness to share her time and talents with us so that we didn't have to skip a beat during Jen's absence, especially during a celebratory season.

Advent featured lighting of the advent wreath, a special Sunday afternoon concert organized by our talented Music Director, Amy Dandurand, a "pop-up" pageant, and a 7 pm Christmas Eve service of lessons and carols.

In the spirit of unity we changed our communion bread so that it is only gluten-free. Everyone can partake of the same loaf and cup.

We were fortunate to have a ministry team full of creativity and dedicated to creating beautiful music, altar displays, and so many creative ways to worship God.

Several new items were purchased for worship services: new headphones for hearing better, a new laptop computer that is dedicated to worship service use, purchased to allow multiple people to create and run audio/visuals during the service, and song words from the United Methodist hymnal that can be projected on the screen.

This we gratefully offered to the congregation for 2019. Robin Simard, Noreen Pirog, Amy Dandurand, Sandy Wilmot, Pastor Jen Mihok and Pastor Adrienne Carr.

Music Report for 2019, Amy Dandurand Music Coordinator

In this year 2019 we had a vibrant music program based around our team of 4 excellent keyboard players. We have used a rotation of music styles each month that included organ and piano music, our recorder ensemble, Praise music, and traditional singing. Our chamber choir was augmented by the addition of 2 more regular singers, giving us the capability to do 2 and 3 part women's pieces. In addition, we occasionally have special music offerings such as drums, glass harp, glass flute, guitar, psaltery, and solo singing.

We provided music for the church services all year, plus extra music during Holy Week, a full music service in August, a Christmas Eve service, and a Christmas concert for the community in December. Under the supervision of the Worship Committee, we have seen to the tuning of the pianos, bought extra accompanist books for the keyboard players, kept our church music Performance License up to date, and sent the music coordinator to the Vermont Choral Directors' Workshop in Duxbury in June.

MEMBERSHIP & EVANGELISM

Communication/Outreach

Pew card: We have just completed the creation of a more colorful and succinct pew card. It will help us gather information needed to contact visitors who worship with us.

Directory: If you change your contact information, please ask Sue Bahr (secretary@ucu.church) to make the changes in our directory. If you do not have a current copy of the directory, please contact Sue and she will make a copy of the directory for you.

Harvest Market: This ministry plans and hosts the UCU table in the Country Store. Centering the table was a trifold display inviting people to join us at UCU to find Communi-tea, Diversi-tea, Spirituali-tea and Possibili-tea. Also displayed were photos of church activities. Thanks to those who served as hosts and offered small cups of pumpkin chai tea.

Nametags: This ministry makes nametags and we urge people to wear them.

Fellowship: Setting up card tables and chairs in the Fellowship Room makes it easier to snack and chat following worship. We are grateful for all the people who contribute food and beverages and help set up and clean up. Thank you to Mary Jane Neale and Vermont Tent Co. for donating table cloths.

Phone messages: Pastor Jen asked our ministry to take responsibility for checking phone messages when she is away for conferences or vacation. She instructed us in the procedure for the answering system and how to respond to the various types of calls received. The M & E Contact of the Month does this task as needed.

Outreach: Marje Burns attended a "How to Reach New People" workshop with Pastor Jen, Dave and Anne Clift.

Membership

We are growing with two baptisms and eight new members this year! We mourn the loss of one member through death and one who requested to be removed from our roll. Please refer to the Membership Statistical Report prepared by Clerk Anne Hawley.

Caring for our church family

We show our love and support our church family in the following ways:

- Provide meals in times of illness or need. Many thanks to the people who willingly respond.
- Send care packages with food treats and note of encouragement to our eleven college undergrads in the spring during final exams. The breads provided by Kathy Williamson were a favorite treat!
- Provide receptions for funerals. Again we thank the willing food providers and those who help set up, serve and clean up.
- Keep in contact through visits and phone calls with those who can no longer attend worship. So many of you have helped. An example is Fran Elizarde who always remembers to take the elements of communion to her neighbor who isn't able to attend worship.
- Send cards for birthdays, anniversaries, get well, sympathy, thinking of you and thank you's. Kudos to Marje Burns and Terri Page for their diligence in this ministry.

Thank you to the congregation for the many ways you support the work of this ministry and individually support one another in times of joy, illness, loneliness, sadness and need.

Let all that you do be done with love. 1 Cor. 16:14

Respectfully submitted,
Marjorie Burns, Sharon Damkot, Karen Day, Mary Jane Neale, Terri Page

MEMBERSHIP STATISTICAL REPORT

Baptisms

Sadie Shade 5/26/2019

Ethan Barber 6/23/2019

Marriages

none

Confirmations

Ethan Barber 6/23/2019

Kristina Day 6/23/2019

Benjamin (Gabe) Gore 6/23/2019

Eloisa (Lily) Gore 6/23/2019

Nicole Jessiman 6/23/2019

Nicole Wright 6/23/2019

New Members UCC

Fred Barber 6/23/2019

Ethan Barber 6/23/2019

Kristina Day 6/23/2019

Benjamin (Gabe) Gore 6/23/2019

Sandy Hamlet 6/23/2019

Nicole Jessiman 6/23/2019

Nicole Wright 6/23/2019

New Members UMC

Eloisa (Lily) Gore 6/23/2019

Deaths UCC

Robert Early 5/29/19

Removed from Rolls UMC

David Edson 3/12/2019

Total Figures as of 12/22/2018

UCC 108 UMC 52 Total United Church of Underhill 160

Total Figures as of 12/16/2019

UCC 114 UMC 52 Total United Church of Underhill 166

Anne Hawley, Clerk

MINISTRY IN CHRISTIAN EDUCATION (M.I.C.E.)

The mission of this ministry is to provide quality Christian Education to the children of our congregation and their families. In the absence of a CE Director this year, the program development and implementation has been the responsibility of this ministry. In addition to CE lessons we have connected with Worship, Missions and Membership/ Evangelism ministries on various projects and activities. These have been positive experiences and we thank the members of all of those ministries for their support and ideas.

Sunday School meets the first three weeks of the month. The first Sunday of the month is an abbreviated Sunday School time, then we return to worship to share communion as a church body. During the fourth Sundays, children remain upstairs for family friendly worship service. Each month we have a theme around which lessons are built. Sessions and activities are taught with all students in one group- a One Room Schoolhouse- with students of all ages learning together. It is a joy to see the children and youth of all ages working, learning and supporting each other. Sunday morning student participation numbers and ages vary each week. Providing quality programming that is interesting and effective for all ages remains a goal and challenge for MICE.

We follow our church's Safe Sanctuary Policy to ensure that our church community is a safe environment for all. We provide a safe nursery space for our youngest church family members with adult volunteers on most Sundays.

Some highlights of the year include a "Kickoff Sunday" for students and their families, Family Game Nights, Advent Gift Making Workshop, Mission Activities, Card Making for Membership and Evangelism ministry, Easter Egg Hunt, Cookie Making for Fellowship and Harvest Market, Christmas Pageant, Second Grade Bible presentation, lessons "Exploring our Spiritual Gifts", and Learning about God's love with our Minds, Bodies and Spirit. As we get to know each other better, we learn more about God's transformative love for all of us.

As we seek to build community and learn together about God's love, we are excited for the challenges ahead. We continue to seek a CE Director to manage our program. Currently, that position remains open. We are excited by the possibilities and growth in our Christian Education program and invite others who are interested in serving and learning to join us.

Liz Manz, Dianne Sisson, and Mark Stephenson

LISTENERS

The Listeners have met with Pastor Jen almost every month over the past year, as she celebrated her first pastoral anniversary with the United Church of Underhill in July, and then as she began her new journey into motherhood in October. We worked closely with her to support her while she transitioned to maternity leave, and we were glad to welcome back Rev. Adrienne Carr as she stepped in for pastoral coverage during that leave.

Throughout the year we have provided avenues for both the pastor and the congregation to share concerns and ask questions regarding the life of our own church, we well as changes the United Methodist church is working through, and even with larger events going on throughout the world. We strove to be available to listen to those concerns and questions, provide council and support when requested, and work together to grow into a stronger church.

OPEN AND AFFIRMING/RECONCILING

At Annual Meeting on January 27, 2019, a paper ballot vote to adopt the Open and Affirming/Reconciling Covenant of the United Church of Underhill was cast. The vote was overwhelmingly in favor and the covenant was adopted! (A copy of the adopted covenant is below.)

Rainbow colored ribbons were hung on the front doors of the church to announce our status and welcome ... truly welcome ... everyone into our congregation. The ONA covenant was printed on rainbow paper and is posted inside the sanctuary by the back doors and also in the back hall.

As of March 2019, the United Church of Underhill (UCU) was officially recognized both as a Reconciling Congregation by the Reconciling Ministries Network of the United Methodist Church and as an Open and Affirming (ONA) Congregation by the Open and Affirming Coalition of the United Church of Christ (UCC). We are listed as Open and Affirming Congregation #1591.

You can find our church on the United Church of Christ ONA map at: openandaffirming.org/find. We are also listed as ONA on the UCC church map at ucc.org/find. You can also find UCU listed at: rmnetwork.org/find-a-reconciling-community.

On September 8, 2019, ten of us represented UCU in the Pride Parade in Burlington. What fun it was to be part of such a joyous, colorful, caring crowd of people!

Open and Affirming/Reconciling Covenant of the United Church of Underhill

adopted on January 27, 2019

We, the United Church of Underhill, are an Open and Affirming/Reconciling church.

We welcome those who have been marginalized by the church, including, but not limited to lesbian, gay, bisexual, transgender, intersex, asexual, and other sexual orientations, those questioning, and those of various gender identities and expressions.

In addition, we welcome persons of any race, nationality, ethnicity, religion, marital status, socioeconomic standing, immigration status, education level, ability, and age. Everyone.

We acknowledge and repent the history of discrimination in the church. We sincerely welcome all those seeking a spiritual community to deepen their connection to God.

We work to ensure the full participation of all in the life, leadership, ministry, sacraments, and missions of this church.

We will respect each individual's beliefs, as we believe that diversity of thought grows a stronger faith community grounded in love.

Our vision is to be a community in which our spiritual growth reflects compassion towards all of God's children.

MISSIONS MINISTRY

"Many Hands Accomplish Our Mission" is posted on the bulletin board in the fellowship hall and that is what our congregation has done all year long. You have supported giving to others locally, nationally and internationally to help feed, clothe, care for those in need and affected by natural disasters.

Very close to home, the Travis Canedy Fund gave scholarships to three church members to go to summer camps as well as supporting other children in the community with scholarships to the summer Jericho Rec program. More children were fed and cared for at the Community Cares Camp with our monetary gifts. At UVM, the Mosaic Center for Students of Color was given money for students with food insecurity. Meals on Wheels, the Ecumenical Ministry (local food shelf), Hunger Free Vt were other organizations that benefitted from your gifts to feed those in need. You embraced our PINS family providing both a Thanksgiving and Christmas feast and presents for the family members to ensure a joyous holiday for them. More children received help from our KIDS Comforts Drive with diapers, socks, underwear, and pajamas, as well as our PINS

Backpack Collection where school supplies were distributed by our PINS social worker to those who could use a helping hand.

Other needs were met as well. Not only did you help feed community members but you helped provide shelter and warmth for them as well through Green Mountain Habitat for Humanity and CVOEO Warmth. Emotional, moral and spiritual comfort came through your gifts to JUMP, Dismas House, Steps to End Domestic Violence, and VT Interfaith Action. Our COTS walkers helped those who are homeless by raising money. Given your suggestions, this year we added three new organizations who will benefit from your generosity. With the opioid addiction epidemic affecting so many of us, we chose to support Jenna’s Promise, a local group that is trying to purchase a building for addiction treatment. Also, money was given to Mt Mansfield Villages who give services to local older individuals trying to stay in their homes. The third new organization was Asylum Seekers Assistance in Jericho. They were asking for money for a Burlington refugee family with specific needs. You also supported VT Refugee Resettlement Program. In the spirit of being an open and affirming church, we again gave money to Pride Center of VT and Outright VT. For those in need of support with HIV/AIDS, money was distributed to Vermont Cares.

Not only did the congregation support our neighbors but you were generous to the national and international community as well. Our retired clergy from UCU were given a donation. We have typically alternated each year between UMC and UCC clergy organizations with our monetary gift. Re Member is the group that we use to continue to give to the Lakota people in South Dakota after a group of our members went on a mission there a few years ago and recognized their need. Bread for the World Sunday provided an opportunity to bake bread and make soup for donations to improve the plight of the hungry in our world. Letters were signed and mailed to our congressmen to enlist their attention to legislation that can impact the goal to end hunger. With the many natural disasters that affected our country and world this year, we gave to Church World Service with the Tool and Blanket collection and UMCOR with Relief kits. The Christmas Eve offering went to UMCOR for USA Disaster Relief. Also, the One Great Hour of Sharing offering went to the UCC for relief from hurricanes, flooding and fires.

As you can see from this list of organizations serving the needs of our neighbors, our church has embraced our mission as described in Matthew 25, verse 35, where Jesus says, “ I was hungry and you fed me, thirsty and you gave me drink; I was a stranger and you received me, naked and you clothed me. I was sick and you took care of me, in prison and you visited me.” He was asked, “When Lord?” In verse 40, “The King replied, I tell you whenever you did this for one of the least important of these brothers of mine, you did it for me.” Our congregation continues to heed his word.

Missions Financial Summary:

| Organization | Missions Budget | Special Collection(s) |
|----------------------|-----------------|-----------------------|
| Bread for the World | | \$ 116.00 |
| Church World Service | | \$ 333.00 |

| | | |
|--|-----------|----------------------|
| COTS | | \$ 522.00 |
| CVOEO Warmth | \$ 200.00 | |
| Dismas House | \$ 200.00 | |
| Meals on Wheels (Age Well) | \$ 150.00 | |
| Essex/Jericho/Underhill Ecumenical Ministries | \$ 350.00 | |
| Green Mountain Habitat for Humanity | \$ 200.00 | |
| Heifer International | | \$ 80.00 |
| Hunger Free VT | \$ 150.00 | |
| Jericho Rec Camperships +Travis Canedy Fund | \$ 350.00 | \$ 668.75 |
| JUMP | \$ 150.00 | |
| Steps To End Domestic Violence | \$ 200.00 | |
| One Great Hour of Sharing | | \$ 392.00 |
| Our Community Cares Souper Bowl + Lenten Banks | \$ 200.00 | \$ 182.29 +\$ 218.09 |
| Pride Center of Vermont | \$ 100.00 | |
| Re-Member | \$ 100.00 | |
| Retired Clergy Fund (UCU)) Dec. 2018 | | \$ 348.00 |
| Vermont Interfaith Action | \$ 150.00 | |
| Vermont Refugee Resettlement Project | \$ 150.00 | |
| Outright Vermont | \$ 150.00 | |
| UMCOR (Christmas Eve and SERRVE sales) 2018 | | \$ 1,176.49 |

| | | |
|---|-------------|-------------|
| United Methodist Church Shelburne (UMCOR) | | \$ 110.25 |
| UVM Mosaic Center (Food Pantry) | \$ 100.00 | |
| Mt Mansfield Villages | \$ 100.00 | |
| Jenna's Promise | \$ 100.00 | |
| Asylum Seeker's Assistance | \$ 100.00 | |
| Totals | \$ 3,300.00 | \$ 4,146.87 |

Note: The Retired Clergy collection and Christmas Eve Offering for 2019 will occur after this report is submitted and will be reported in the 2020 Annual Report.

We cannot do all of this without the support of our congregation, thank you!!

Missions Ministry: Jason Crooks, Stacy Luther, Terri Page, Paul Sisson, Mary Stephenson, Kathy Williamson

CLUTTER BARN

Current Regular Weekly Volunteers (2019 Season):

Sharon Damkot, Kathy Williamson, Dave Williamson, Betty Wilson, Bridget Germaine, Bev Golish, Marje Burns,

Gary Irish, Mary Jane Neale, Gail Canedy, Marilyn Kimball, Mary Stephenson, Barbara Clark, Sandy Niles, Sandy Wilmot

What is the Clutter Barn: One might label the Clutter Barn as a second-hand store. It was born in 1975 as a Tag Sale held during the newly established UCU Old Fashioned Harvest Market. In the beginning, it was offered in the parsonage garage and known as Crocker's Clutter (after the then Pastor Richard Crocker). When the Gifford Building adjacent to the church was purchased, the project was moved to that location and identified as the Clutter Barn. While its intention in the beginning was solely to be a fundraiser for the church, it has grown over the years to a deeper Mission; and as it grew through generous donations of gently used household goods from the community residents near and far, monthly Tag Sales during the summer were introduced.

What is the purpose of the Clutter Barn: A Mission focused on serving the public to the best of our abilities, the Clutter Barn offers a place for people to deposit items that are no longer useful to them, but are still in

good working condition and may be useful to someone else. These items are then offered for sale at monthly Tag Sales. Besides raising money to assist with expenses of the Harvest Market and in-house and outreach programs of the church, items are held out during the summer for PINS (Partners in Service), articles with distinctive value are set aside for the Silent Auction at the Market, items that come in but are on the “unacceptable” list are donated to various charitable organizations (i.e. Goodwill, Salvation Army, Animal Shelters, Vermont Refugee Resettlement Program, etc.), and victims of natural disasters and/or domestic situations are invited in to choose items needed for their transitional comfort. At the end of the season, after Harvest Market, the Clutter Barn is open to charities and to residents of the community for one full day to gather items free of charge (though monetary contributions are appreciated!).

When is the Clutter Barn open to the public: The on-going schedule for the Clutter Barn starts the first Saturday in May each year. Beginning on that day, donations are received every Saturday between 8:30 a.m. and 12:00 noon, except on the last Saturday of each month, May through August, when the public is invited in for extraordinary Tag Sales. Donations continue to be received in September, but the Clutter Barn is closed on the next to last Saturday as the volunteers concentrate on getting ready for the Harvest Market held on the last weekend of September every year.

How is the Clutter Barn staffed: The United Church of Underhill is fortunate to be blessed with a great many folks (as well as some who are not associated with the church, but just want to help) who volunteer their time and energy, as they are able, to accomplish the work of this Mission. Helping hands are always needed and welcomed to assist with receiving donations, sorting, pricing, distributing and displaying throughout the building, setting up tents at sale times, moving “merchandise” for outdoor display, cashiering, and the ever-necessary clean-up. It is impossible to list all of the names here, but the “core team” joins with Jesus in praising all and saying: “Well done, good and faithful servant.” Matthew 25:23

What was new in 2019: David Williamson and Mark Stevenson did a remarkable job of building new racks for the clothing area upstairs in the Clutter Barn. These helped to streamline the work of the volunteers and allowed the clothing to be more accessible to customers. Bridget was able to advertise and sell some special items on line at Market Place and cull out vintage toys which were displayed in an eye-catching area and sold well. The kitchenware section was rearranged for better visibility. New “finance counting teams” were formed for tallying income from Tag Sales. The staff is always looking for new ideas and inviting suggestions and feedback.

Looking ahead to 2020: David’s mulling over some suggested shelving improvements to possibly gain some working space for kid’s books and display space in the toys department. New configuration of the outdoor holding area is also on the list. Arrangement of the tents at Harvest Market always needs a little “tweaking”. Due to the fact that many different volunteers take part in pricing duties, general guidelines are to be established for reference. Volunteers, volunteers, volunteers! The Clutter Barn depends on volunteers to keep the Mission running. There are work spots for anyone and everyone! No experience is necessary; no

formal training sessions are offered, but assistance is always available. An hour or two now and then is a welcome bonus! Please do not be bashful! Speak up if you wish to assist with this Mission.

One needs only to check out the Financial Report under Clutter Barn and Tag Sale to recognize the vital part this Mission owns in the life of the United Church of Underhill. With continued physical and mental volunteer assistance and constant prayer, we will offer these services for many more years.

Submitted by Betty Wilson
For the Clutter Barn Mission

COMMUNITY DINNER

The Community Dinner started its ninth year in September 2019. Hard to believe! Our church has been faithful in its commitment to serve a complete homemade meal to the people of our community. People come to eat some good nutritious food, but they also enjoy the company of sharing a meal together, of chatting and laughing together, of feeling a part of a community.

Over 935 meals were served during this year. It takes many people to make this happen. We would like to take this opportunity to say thank you to the people who prepare the food, plan and make the desserts, set up the tables, serve the food, clean up and do all the dishes. Thanks also to those who are behind the scenes; buying food, cleaning the kitchen beforehand and taking meals to those people who are not able to attend. In June we enjoy the Cowboy Dinner put on by Harland and the boy scouts. The scouts have had so much fun that they have helped to serve several other meals. It is great to see people smiling and to hear the buzz in the dining room and to see that people linger after they have eaten.

Donations have covered expenses and have also allowed us to donate to Our Community Cares Camp, to the scholarship program at the Jericho Recreation Program, to the UCU fund for a new boiler and to the UCU for the costs of using the kitchen and heating the basement.

FOOD SHELF

The food shelf is sponsored and run by the Essex-Jericho-Underhill Ecumenical Ministry, an organization of 10 churches in our towns. Each month in 2019 the food shelf served an average of 43 families representing a total of 1552 family members. Each family typically receives enough food for several days. Members of the United Church of Underhill community support the food shelf providing leadership and volunteer help throughout the year. Forrest Cochran has served as president of the EJU Ecumenical Ministry for many years and Jason Crooks (has now taken over for Peter Mitchell who was the previous representative) represents the church on the EJU Board. In recent years, Irene and Dave Kelley have made coffee and provided snacks and goodies for clients while they waited; the Kelleys have stepped back a little, but Irene is still providing baked goods and other items. The EJU Ecumenical Ministry and its clients are grateful to the Kelleys for their work and recognize their many donations and contributions over a period of two or more decades. Each month Peter Mitchell, Dave Williamson, Lou Wilson, Bill McMains, and Mark Stephenson have sorted and packaged produce. Each month Gary Irish allows volunteers to park in his front yard. The UCU is the “tuna” church, and in May the food

donations were made into a “tower of tuna” (in the amount of 256 cans!) to highlight this mission of the UCU community. Also, in May the UCU provided volunteers for Thursday setup. In May, the UCU hosted the EJU food shelf board meeting and Pastor Jen Mihok provided prayers for the mission of the food shelf. Every week of the year members of the UCU community made generous donations of food and health care items. The Mission Committee, the UCU Community, the food shelf board, the clients thank everyone for supporting the food shelf.

Prepared by Jason Crooks, 10 Jan 2020

2019 Summary of EJU Food Shelf Distributions

| | Families | | | =>4 | | | Individuals |
|-------------------|----------|--------|------|-------|-------|-----|-------------|
| | Total | Intown | Out | Large | Small | New | Total |
| Jan | 38 | 27 | 11 | 17 | 21 | 1 | 127 |
| Feb | 43 | 30 | 13 | 17 | 26 | 1 | 138 |
| Mar | 38 | 25 | 13 | 12 | 26 | 2 | 114 |
| Apr | 40 | 32 | 8 | 15 | 25 | 5 | 126 |
| May | 47 | 33 | 14 | 19 | 28 | 3 | 143 |
| Jun | 43 | 34 | 9 | 16 | 27 | 0 | 130 |
| Jul | 38 | 28 | 10 | 15 | 23 | 1 | 123 |
| Aug | 45 | 31 | 14 | 18 | 27 | 1 | 137 |
| Sep | 42 | 30 | 12 | 17 | 25 | 1 | 134 |
| Oct | 37 | 22 | 15 | 9 | 28 | 2 | 90 |
| Nov | 57 | 38 | 19 | 15 | 43 | 8 | 159 |
| Dec | 49 | 32 | 17 | 4 | 28 | 3 | 131 |
| | | | | | | | |
| Totals | 517 | 362 | 155 | 174 | 327 | 28 | 1552 |
| | | | | | | | |
| Average | 43.1 | 30.2 | 12.9 | 14.5 | 27.3 | 2.3 | 129.3 |
| Jan to Sep Avg | 41.6 | 30.0 | 11.6 | 16.2 | 25.3 | 1.7 | 130.2 |

TRUSTEES MINISTRY

We first want to thank God for his guidance and helping hand this past year. Many times, the right person appeared at the right time at the right price to address several important projects the church has needed addressing for many years. Next we want to thank Pastor Jen and the congregation for their support as we addressed many tasks this past year.

The Trustees are focused on the secular aspects of church operation. We primarily address three areas. First, along with the Treasurer, Assistant Treasurer and Financial Secretaries, we are responsible for developing the budget and monitor the spending throughout the year, second, maintaining the buildings and property of the church and finally monitoring the personnel system.

As we began to address building the budget with the Treasurer for the current year it became clear that the church had a number of assets.

- We have a new energetic and charismatic pastor.
- We have a committed congregation that truly cares for each other and our community.
- Our congregation makes all feel welcome in our church.
- We have recently adopted a commitment to being an ONA/R church.
- And we have a strong financial base.

We felt these assets constituted a base that could support a very dynamic future. In building this year's budget we decided to think in terms of a fiscal outlook for five years instead of just one, using the first two years to wisely invest in those things that would promote sustainability and continued growth. The third year would be a year of reassessment and the remaining two years would focus on building to a sustainable financial structure to carry out the priorities determined by the Pastor, Church Council and Congregation.

The Treasurer and Trustees began the process to divide the budget into an operational budget and a capital budget. We developed a set of guidelines to steer our long-term capital investing this year.

- The highest priority was to address those items that presented a safety issue.
- The second priority was to address those items whose neglect might result in structural damage to the buildings.
- Our third priority was to address the mission of the church.
- Fourth, to support welcoming.
- Finally, to address items that improve the comfort of the congregation.

With a great deal of help from the Treasurer we were able to present a balanced budget to the Annual Meeting and we have been able to end the year having stayed within the budget.

A number of buildings and property improvements were made following the long-term investment guideline.

- A new high efficiency boiler to replace the old inefficient boiler that was at risk of failing mid-winter.
- Repairs to the steeple before serious structural damage occurred.
- Cut down trees endangering the power line to the back parking light.
- Additional lighting added to the dark side of the parking lot.
- The parsonage slate roof repaired and an annual evaluation and repair set up to automatically take place.
- A formal energy audit of the church building with a detailed weatherization plan for ongoing implementation over the next few years.
- Al Simard was able to evaluate the roofs of both the church and the Gifford building, identifying that both roofs were in good shape but in need of painting.

Next year our number one priority will be addressing lead paint issues at the parsonage.

On the personnel front we were able to hire a church cleaner who has been keeping the church clean for the numerous activities throughout the week. There is rarely a day the church building is not in use at some time during that day so cleaning demands are quite high. We would also like to thank Sue Bahr for her dependability and assistance with many of the follow-ups, such as e-update notices and calendar scheduling.

Your Trustees this year were Marge Douglass, Cindy Berg, Kristie Kapusta, Al Simard and Bill McMains.

STEWARDSHIP MINISTRY

Our Stewardship Ministry in 2019 was guided by our theme ***“Welcoming, Accepting and Growing Together in God’s Love”***. This theme and reflecting upon the letter of 1 John 4: 7,11,14 helped us see our church life in action... **We** receive and welcome each other every Sunday as we share greetings of peace; **We** are an Open and Affirming/Reconciling church accepting all to the full participation of life within the United Church of Underhill; **We** grow together spiritually as we worship and learn what God is calling each of us to be.

On Consecration Sunday, November 19, after prayerful reflection, we offered our pledges of giving for 2020. Our talents, time and financial support provide the means for us, as a church, to do the work that Christ calls us to do. Just as God commits to us, we in turn make this commitment to the United Church of Underhill through our financial pledges. We look forward to the year ahead, for the gift of being a welcoming and accepting church and the opportunity to grow together.

Our thanks to God for our many blessings, and thanks to the people of this church for your continued financial support.

Your Stewardship Ministry Team,
Liz Manz, Pastor Jen Mihok, Dave Williamson and Will Wright,

AUDITING MINISTRY

The audit ministry had an off year and did not have any formal meetings.

A member of the audit ministry did assist with counting of the money received after several of the community dinners. In addition, a member also assisted with the counting of money received at one of the clutter barn tag sales. The counting process for each is handled in the proper manner.

Plans are to be more active in 2020.

Respectively submitted by Richard Hawley

PARTNERS IN SACRED PLACES

After a brief respite in 2018, PiSP had a few milestones in 2019.

The UCU PiSP (Partners in Sacred Places) team has been following up on the grant proposal to evaluate the potential for upgrades to the Gifford Building. As a refresher, the Gifford Building was evaluated by the PiSP team as an underused resource of UCU and supplied UCU grant money to evaluate its potential uses. As part of that process G4 Architects was hired to do an "as is drawing" and work with the UCU team to identify ways the Gifford Building could be upgraded to support activities year-round. A final meeting was held with G4 Architects who had the following recommendations based on their evaluation of the building:

- Recommended to start with water survey Perc test. (\$1500-\$1700) - Civil engineering company.
- Once we are close to an idea, get a code review (fire/egress) and the drawings

- If we want to move forward, come back closer to the time with a list of priorities to add to the building, for example:
 - Year round (could involve double-paned windows, insulation, heating, cover of outside entrance)
 - Bathroom
 - ADA access to first floor
 - Kitchenette/Kitchen
- Electric - 100 amp in the building
- Water - we think we have one water hook up still
- Structural engineer did a quick walkthrough. Could come back and do a general analysis of what to do to bring it to code.

Completed the water Perc test in late Spring

Since the building does not have a septic system to support bathroom facilities, which would be an important addition to the structure, a contractor was hired to do a site evaluation for on-site wastewater, water supply capacity investigation, and Topographic Study to insure there is space and the ground can support a septic system. That work was completed on May 10th by Lamoureux & Dickinson out of Essex Junction. The results of the Perc test showed that the church property has plenty of space to support septic if water is supplied to the Gifford Building.

This work was part of the initial phase of a 3-phase project. Since we do not have the funding nor the consensus from UCU membership to go beyond phase 1, this information will be archived for use in the future. Church Counsel is pursuing a 5 year plan and hope that the Gifford Building will part of that planning process.

NOMINATING COMMITTEE

2020 Nominating Committee Slate for Church Officers and Ministry Members

| <u>Church Officers</u> | <u>Term Expires</u> |
|---|---------------------|
| Clerk – Anne Hawley (Sandy Wilmot and Stacy Luther take minutes at Annual Meeting) | 1 year |
| Treasurer – Bill Frank | 1 year |
| Assistant Treasurer – Mary Stephenson/ Peter Mitchell | 1 year |
| Financial Secretary – Sharon Damkot Tracie Wright | 1 year |
| Assistant Financial Secretary – Roland Burroughs | 1 year |
| Moderator – Dan Manz | 1 year |
| Church Council Chair - Dan Manz | 1 year |

UCC and UMC Delegates

UCC – _____ 1 year
_____ 1 year

UMC – _____ 1 year
_____ 1 year

Trustees (1 term only)

Al Simard (UMC) Jan. 2022
Kristi Kapusta Jan. 2022
Bill McMains (UCC) Jan. 2021
Dave Williamson Jan. 2021
Dave Clift Jan. 2023
_____ Jan. 2023

Stewardship Ministry

Dave Williamson 2 Jan. 2021
Liz Manz 2 Jan. 2022
Will Wright 2 Jan. 2022
Bonnie Belfield Jan. 2021

Auditing (Unlimited)

Jim Dougherty Jan. 2021
Richard Hawley Jan. 2021
Katie Sisson Jan. 2021

Membership & Evangelism

Marje Burns 2 Jan. 2021
Sharon Damkot 2 Jan. 2021
Karen Day 2 Jan. 2021
Terry Page Jan. 2021
Mary Jane Neale 2 Jan. 2022

Nominating Committee (1 three-term only. Must be official members of the Church or get approved at Annual Meeting.)

Matt Belfield (UMC) Jan. 2021
Dianne Sisson (UCC) Jan. 2021
Sandy Gillim Jan. 2022

Ministry of Inspirational Worship

Amy Dandurand (ex-officio)
Robin Simard Jan. 2021
Sandy Wilmot 2 Jan. 2022
Noreen Pirog 2 Jan. 2022

Bev Frank Jan. 2022

Missions Ministry

| | |
|--------------------|-----------|
| Paul Sisson 2 | Jan. 2021 |
| Kathy Williamson 2 | Jan. 2021 |
| Terry Page 2 | Jan. 2022 |
| Jason Crooks 2 | Jan. 2022 |
| Tim Wilmot | Jan. 2022 |

Ministry of Christian Education

Christian Education Director (ex officio)

| | |
|-------------------|-----------|
| Mark Stephenson 2 | Jan. 2021 |
| Liz Manz 1 | Jan. 2021 |
| Dianne Sisson 2 | Jan. 2022 |
| | Jan. 2022 |

Listeners

| | |
|-----------------|-----------|
| Marilyn Kimball | Jan. 2021 |
| Jim Dougherty | Jan. 2021 |
| Mary Beth Gore | Jan. 2021 |
| Anne Clift | Jan. 2022 |
| Roger Gillim | Jan. 2022 |

Harvest Market Steering Committee (This Committee obtains its own members – they are not nominated by the Nominating Committee)

HARVEST MARKET

Harvest Market in Review, Big and Little Big News in 2019

More with less, Mark Stevenson’s team at the Cider tent was short over 100 bushels of apples this year due to the decline in apple pickers the Saturday before Harvest Market. But with a little change in strategy, they were able to serve more cups instead of gallons and were able to stay open until Sunday afternoon.

Mike Audet joined the venue team as he led the trash pick up this year. He was able to find a few volunteers to help on Saturday, as well. Thanks Mike for stepping up with getting this job done. And Mike has even signed on for next year!

A lot of effort went into managing security, and health and safety this year. This includes all the venues up and down route 15 and Parke Street. Thanks to Dan Manz for leading that effort. There was coordination between the fire department, rescue and state police to ensure that the market goers would be safe while visiting this years’ Harvest Market. Also many thanks to the Towns of Jericho and Underhill for supporting the security effort by pledging funds to pay for the State police to be at the event.

The Underhill /Jericho Fire Department moved their venue from the front of the church to near the children's games. Many more children got to get into the fire truck as it was located in the back parking lot. It was a big success for UJFD as they had more visibility to the patrons.

Children's games introduced rope jumping in their venue. It is amazing how much the kids enjoy the old games that are familiar to those of us who grew up prior to the electronic generations. Rope jumping will return next year with new and improved ropes.

HM experienced a recording breaking zucchini this year. Most large zucchinis were in the 8 to 10 pound range, but this year we had an entry that broke the scales. The scales maximum is 18 pounds, and that was not enough. Estimated weight of the zucchini was 19 pounds

Last year the French Fry booth lost a fryer to old age. Over the Summer, it was replaced with a new fryer. With that extra frying capacity, the fry booth did almost \$2000 more in revenues, which was more than enough to cover the cost of the new fryer.

Thanks to everyone's generous soup donations this year, the soup bowl was open all day on Saturday. They were able to sell 45% more over last year due to your extra efforts.

This was a record breaking year all around with 12% more income than last year, and virtually equal to the record breaking year of 2016.

A special thanks goes out to all the venue leads, who year after year, produce quality items and serve to friends and neighbors of Jericho and Underhill.

Also a HUGE thanks go to the Harvest Market Steering Committee who start the planning in May and do a wrap up meeting in November. Members of the Steering Committee include: Pastor Jen, Chris Larson, Peter Mitchell, Liz Manz, Bill McMains, Bev Frank, Betty and Lou Wilson, and Co chairs Dave Clift and Thad Luther

We thank you and GOD for the strength and energy and good weather that has been bestowed upon us.

Thanks be to GOD!

HARVEST MARKET INCOME AND EXPENSE STATEMENT

See next page-

| Revenues | HM 2018 | HM 2019 |
|-----------------------|------------------|------------------|
| Cider Tent | 7,943.55 | 7,286.54 |
| Clutter Barn | 9,564.38 | 9,039.90 |
| Cookie Factory | 6,474.87 | 5,974.35 |
| Country Store | 8,631.36 | 9,290.15 |
| Flea Market | 3,840.00 | 4,210.00 |
| French Fries | 7,234.88 | 8,907.55 |
| Fun Run | 195.00 | 115.00 |
| Indoor Vendors | 750.00 | 750.00 |
| Lemonade Stand | 4,189.75 | 4,141.00 |
| Refreshment Tent | 9,435.61 | 10,281.05 |
| Silent Auction | 2,246.08 | 3,684.69 |
| Soup Bowl | 1,906.70 | 2,516.51 |
| Tag Sale | 9,796.73 | 10,423.98 |
| Donations | 385.00 | 372.00 |
| Other event | 0.00 | 186.50 |
| Interest Income | 8.62 | 0.00 |
| Total Revenues | 72,602.53 | 77,179.22 |

| Cost of Sales | HM 2018 | HM 2019 |
|----------------------------|------------------|------------------|
| Cider Tent | 2,723.00 | 2,345.00 |
| Cookie Factory | 1,037.56 | 1,134.25 |
| Country Store | 4,449.16 | 4,368.67 |
| French Fries | 1,898.39 | 1,124.22 |
| Lemonade Stand | 1,695.64 | 835.89 |
| Refreshment Stand | 5,917.65 | 5,643.06 |
| Soup Bowl | 205.87 | 269.59 |
| Total Cost of Sales | 17,927.27 | 15,720.68 |

| | | |
|---------------------|------------------|------------------|
| Gross Profit | 54,675.26 | 61,458.54 |
|---------------------|------------------|------------------|

| Expenses | HM 2018 | HM 2019 |
|-----------------------------|------------------|------------------|
| Cider Tent | | 167.38 |
| Clutter Barn | 51.97 | 53.39 |
| Cookie Factory | | 12.13 |
| Country Store | | 150.45 |
| Flea Market | 58.25 | 70.00 |
| French Fries | | 783.03 |
| Fun Run | 97.50 | 10.99 |
| Indoor Vendors | | 7.50 |
| Lemonade Stand | | 108.29 |
| Refreshment Tent | | 910.34 |
| Silent Auction | | 93.46 |
| Soup Bowl | | 60.27 |
| Tag Sale | 212.98 | 91.80 |
| Other Event | | 186.50 |
| Advertising | 207.83 | 360.99 |
| Bread Give Away | | 0.00 |
| Entertainment | 340.00 | 625.00 |
| Health License & Food Safta | 625.00 | 648.95 |
| Kid's Games | 500.00 | 754.92 |
| Maintenance | 134.98 | 94.50 |
| Miscellaneous | 236.70 | 194.59 |
| New Equipment | 855.61 * | 1,021.24 ** |
| Paper Products | 1,289.66 | 409.48 |
| Start-Up Costs | 239.00 | 355.68 |
| Tent Rental | 3,606.00 | 3,616.00 |
| Thank You's | 159.50 | 483.68 |
| Toilets | 1,515.20 | 1,515.20 |
| Transportation | 990.64 | 990.64 |
| Trash | 812.07 | 1,010.54 |
| Truck Rental | 507.48 | 452.86 |
| Utilities | 42.35 | 69.26 |
| Total Expenses | 12,482.72 | 15,309.06 |
| Net Income | 42,192.54 | 46,149.48 |
| Youth Group draw | 2,494.11 | 3,196.82 |
| Church Budget draw | 40,000.00 | 44,000.00 |

*2018 - Warming pans, information tent, 2 Camtainer coffee servers

**2019 - New frier for French Fries, Cookie Factory equipment

Venue Profits (Revenues-Cost of Sale-Expenses)

| | HM 2018 | HM 2019 |
|---------------------------|----------|-----------|
| Cider Tent | 5,220.55 | 4,774.16 |
| Clutter Barn | 9,512.41 | 8,986.51 |
| Cookie Factory | 5,437.31 | 4,827.97 |
| Country Store | 4,182.20 | 4,771.03 |
| Flea Market | 3,781.75 | 4,140.00 |
| French Fries | 5,336.49 | 7,000.30 |
| Fun Run | 97.50 | 104.01 |
| Indoor vendors | 750.00 | 742.50 |
| Lemonade Stand | 2,494.11 | 3,196.82 |
| Refreshment Stand | 3,517.96 | 3,727.65 |
| Silent Auction | 2,246.08 | 3,591.23 |
| Soup Bowl | 1,700.83 | 2,186.65 |
| Tag Sale | 9,583.75 | 10,332.18 |
| 2019 Other Event was Kids | | 186.50 |
| Craft sale donated to | | |
| Hurricane Dorian relief | | |

Page 3 of 3

HARVEST MARKET BALANCE SHEET

| Harvest Market | | |
|--|-------------|------------------|
| Balance Sheet | | |
| December 31, 2019 | | |
| | | |
| Bank Accounts | | |
| Checking Account | \$ 1,284.71 | |
| | | |
| Total Assets | | 1,284.71 |
| | | |
| Current Liabilities | | |
| United Church Drawing | 44,000.00 | |
| Youth Group Drawing | 3,196.82 | |
| | | |
| Total Current Liabilities | | 47,196.82 |
| | | |
| Capital | | |
| Beginning Balance Equity | 2,332.05 | |
| Net Income | 46,149.48 | |
| | | |
| Total Capital | | 48,481.53 |
| | | |
| Total Liabilities & Capital | | 1,284.71 |

We worship an abundant God! Our church community was wonderfully faithful in giving and support of our church in 2019.

1. Our Financial Secretary team consists of Roland Burroughs, Sharon Damkot and Tracie Wright. The work of these three individuals make the weekly job of Income Management manageable. Thank you for the support of these team members!
2. On-Line Giving Update
 - In 2019, we collected just over \$33,000 through our VANCO/on-line giving access; accounting for over 225 transactions. This service costs our congregation just under \$1,000 annually.
 - As a reminder, credit cards have a higher associated cost. There is a fee associated with each individual transaction; if possible, fewer transactions costs us less.
 - If you need or want help setting up on-line giving, please email **financial@ucu.church**.
3. In addition to our support of the 2019 budget, we lift up our MIssion Giving. Our 2019 Budget provided resources to our Missions Committee and our giving provided an additional \$6,323 to provide support to and for our community.
4. Thank you for your faithfulness in supporting our faith community! Our opportunity to be God's blessing to our continue is made possible because of your giving and your faith.

| | | Financial Secretary's Report | |
|-----------|---|-------------------------------------|-------------------|
| | | 2019 Budget | 2019 YTD |
| 1 | 2018 Pledge | | 35.00 |
| 2 | 2019 Pledge | 91,606.00 | 91,941.05 |
| 3 | Planned Stewardship | 91,606.00 | 91,976.05 |
| 4 | Additional Regular Contributions | 8,600.00 | 15,965.50 |
| 5 | Cash Offering | 3,000.00 | 2,326.31 |
| 6 | E-Giving Credit/Debit Fees | (350.00) | (326.54) |
| | Check return | | (25.00) |
| 7 | Stock Sale Fees/Gain | | 106.48 |
| 8 | Other Offering | 11,250.00 | 18,046.75 |
| 9 | Total Offering | 102,856.00 | 110,022.80 |
| 10 | <i>Keep It Simple</i> | | 2,500.00 |
| 11 | <i>Square Dancers</i> | | 0.00 |
| 12 | <i>Green Mtn NEA</i> | | 50.00 |
| 13 | <i>JU Lions Club</i> | | 120.00 |
| 14 | <i>Jericho Underhill Water District</i> | | 0.00 |
| 15 | <i>Church-Rental</i> | | 100.00 |
| | <i>Church - Community Dinner</i> | | 250.00 |
| 16 | <i>Broad Highway</i> | | 185.00 |
| 17 | Church Usage Donations | 3,000.00 | 3,205.00 |
| 18 | <i>Farmer's Insurance Refund</i> | | 12.00 |
| 19 | <i>Medical Eqpt Usage donation</i> | | 110.00 |
| 20 | <i>Mission Shares Offering</i> | | 20.00 |
| 21 | <i>Adult Book Study Donation</i> | | 30.00 |
| 22 | Other | 50.00 | 172.00 |
| 23 | Total Misc Income | 3,050.00 | 3,377.00 |
| 24 | Deposits: | 105,906.00 | 113,399.80 |
| 25 | Harvest Market Donation | 40,000.00 | 40,000.00 |
| 26 | Total Operating Giving | 145,906.00 | 153,399.80 |
| #4650204 | Designated Funds | | |
| 30 31580 | Basic Needs Fund | | 1,281.90 |

| | | Financial Secretary's Report | |
|-----------|---|-------------------------------------|-------------------|
| | | 2019 Budget | 2019 YTD |
| 1 | 2018 Pledge | | 35.00 |
| 2 | 2019 Pledge | 91,606.00 | 91,941.05 |
| 3 | Planned Stewardship | 91,606.00 | 91,976.05 |
| 4 | Additional Regular Contributions | 8,600.00 | 15,965.50 |
| 5 | Cash Offering | 3,000.00 | 2,326.31 |
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| 8 | Other Offering | 11,250.00 | 18,046.75 |
| 9 | Total Offering | 102,856.00 | 110,022.80 |
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| 11 | <i>Square Dancers</i> | | 0.00 |
| 12 | <i>Green Mtn NEA</i> | | 50.00 |
| 13 | <i>JU Lions Club</i> | | 120.00 |
| 14 | <i>Jericho Underhill Water District</i> | | 0.00 |
| 15 | <i>Church-Rental</i> | | 100.00 |
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| 16 | <i>Broad Highway</i> | | 185.00 |
| 17 | Church Usage Donations | 3,000.00 | 3,205.00 |
| 18 | <i>Farmer's Insurance Refund</i> | | 12.00 |
| 19 | <i>Medical Eqpt Usage donation</i> | | 110.00 |
| 20 | <i>Mission Shares Offering</i> | | 20.00 |
| 21 | <i>Adult Book Study Donation</i> | | 30.00 |
| 22 | Other | 50.00 | 172.00 |
| 23 | Total Misc Income | 3,050.00 | 3,377.00 |
| 24 | Deposits: | 105,906.00 | 113,399.80 |
| 25 | Harvest Market Donation | 40,000.00 | 40,000.00 |
| 26 | Total Operating Giving | 145,906.00 | 153,399.80 |
| #4650204 | Designated Funds | | |
| 30 31580 | Basic Needs Fund | | 1,281.90 |

| Financial Secretary's Report | | | | |
|-------------------------------------|-------|---------------------------------------|--------------------|-------------------|
| | | | 2019 Budget | 2019 YTD |
| 31 | 31480 | Birthday Bank Fund | | 450.82 |
| 32 | 31402 | Capital Needs - Boiler Replacement | | 266.00 |
| 33 | 31402 | Capital Needs - VT Gas Rebate Furnace | | 2,000.00 |
| 34 | 31490 | Christian Ed Offering Fund | | 6.75 |
| 35 | 31440 | M&E Hospitality Fund | | 150.00 |
| 36 | 31430 | Memorial Fund | | 0.00 |
| 37 | | NEUMC Parental Leave Grant | | 1,700.00 |
| 38 | 31510 | T. Canedy Memorial Campership | | 1,588.00 |
| 39 | 31520 | Youth Group Fund Raising | | 0.00 |
| | | | | |
| | 31460 | Mission Giving | | |
| 40 | | Souper Bowl | | 262.29 |
| 41 | | One Great Hour of Sharing | | 392.00 |
| 42 | | Basic Needs Fund | | 0.00 |
| 42 | | Lenten Banks | | 218.09 |
| 43 | | Church World Service Blankets+ | | 333.00 |
| 44 | | Bread for the World | | 116.00 |
| 46 | | Our Community Cares Camp | | 173.50 |
| 45 | | Retired Clergy | | 233.00 |
| 48 | | EJU Ecumenical Ministries | | 173.50 |
| 46 | | UMCOR Health Kits | | 130.25 |
| 47 | | UMCOR US Disaster Relief | | 49.25 |
| 48 | | PINS Fund | | 230.00 |
| 50 | | Christmas Eve Collection | | 604.00 |
| 51 | | 2018 Serrv Sales Rebate | | 87.05 |
| 52 | | Total Mission Giving | | 3,001.93 |
| | | | | |
| 53 | | Total Designated Funds Given | | 10,445.40 |
| | | | | |
| 54 | | Total Giving | 145,906.00 | 163,845.20 |
| | | | | |
| | 1585 | Community Dinner | | 3,416.56 |

See next page-

**United Church of Underhill
Balance Sheet
December 31, 2019**

**2019
ASSETS**

Current Assets

Church Budget Accounts

| | |
|------------------------|-----------|
| Church Budget Checking | 8,523.68 |
| Church Money Market | 10,076.20 |

Total Church Budget Accounts **18,599.88**

Designated Funds Accounts

Community Bank Fund Checking:

| | |
|--------------------------------|----------|
| Basic Needs Fund-Checking | 888.42 |
| Capital Needs Fund-Checking | 1,861.06 |
| Christian Ed Offering-Checking | 182.76 |
| Haylette Clutter Barn-Checking | 2,428.32 |
| M&E Hospitality-Checking | 823.57 |
| Mission Fund-Checking | 1,558.40 |
| Parental Leave-Checking | 1,700.00 |
| T. Canedy Campership-Checking | 920.25 |
| Youth Group Fund-Checking | 2,050.32 |

Total DF Checking **12,413.10**

Community Bank Fund Money Market:

| | |
|--------------------------------|----------|
| Capital Needs-MM | 3,100.00 |
| Haylette Clutter Barn Beqst-MM | 3,000.00 |
| KOWS Group Fund-MM | 90.64 |
| Memorial Fund-MM | 2,508.42 |
| Sacred Places Fund-MM | 721.56 |
| T. Canedy Mem Campership-MM | 500.00 |
| Youth Group Fund Raising-MM | 7,000.00 |

Total DF MM **16,920.62**

Community Bank CD:

| | |
|--------------------------------|-----------|
| Capital Needs Fund-CD | 30,000.00 |
| Handicap Accessibility Fund-CD | 745.00 |
| Haylette Clutter Barn Beqst-CD | 6,000.00 |
| Memorial-CD | 12,000.00 |
| Ruth Haylette Bequest-CD | 5,000.00 |
| Sabbatical Leave Fund-CD | 1,270.00 |
| Together For Tomorrow Grant-CD | 3,400.00 |

Total DF CD **58,415.00**

TD Ameritrade brokerage:

| | |
|-----------------------------|----------|
| Glenn Towle Bequest-TDA | 3,000.00 |
| Jackson-Nichols-Burbank-TDA | 3,538.38 |
| Wilma Clark Bequest-TDA | 5,000.00 |

Total brokerage account **11,538.38**

Total Designated Funds Accounts **99,287.10**

**United Church of Underhill
Balance Sheet
December 31, 2019**

2019

Property and Equipment

| | |
|--------------------|------------|
| Church Building | 993,885.00 |
| Parsonage Building | 356,592.00 |
| Gifford Building | 106,879.00 |
| Building Contents | 165,113.00 |

Total Property and Equipment 1,622,469.00

TOTAL ASSETS 1,740,355.98

LIABILITIES AND CAPITAL

Liabilities

| | |
|--------------------------------|-----------|
| Pastor's PIP | 70.92 |
| Bank Loan-Parsonage insulation | 13,348.21 |

Total Liabilities 13,419.13

Capital

| | |
|--------------------|--------------|
| Accumulated Equity | 1,726,936.85 |
|--------------------|--------------|

Total Capital 1,726,936.85

TOTAL LIABILITIES & CAPITA 1,740,355.98

DESIGNATED FUND DESCRIPTIONS & BALANCES

Our church has 14 designated funds of contributions that are not intended for the yearly budget but where the contributors specified a specific purpose for the use of the funds. Some funds like the Birthday Bank fund are immediately given to the purpose, others are invested and the interest transferred to the Basic Needs fund. The funds are deposited in a separate checking account, a Money Market fund, or invested in a Certificate of Deposit or securities in a brokerage account.

A brief description of the funds that are in accounts at the Community Bank, Jericho:

Basic Needs - The Pastor has unrestricted access to this fund so the church can respond to requests for assistance by those in our church or the wider community. Interest on Money Market fund, CDs and the brokerage account is deposited to this fund monthly.

Birthday Bank - Funds the quilting group for their year-long projects.

Capital Needs and Maintenance - Used for major maintenance and capital needs of the church properties. The Trustees used money from this fund in 2019 to repair the steeple, install a new boiler in the heating system and remove the two large trees behind the church.

Christian Education Offering - Offerings from Sunday collection are deposited to this fund and used by the Christian Ed director.

Handicap Accessibility - This is funds left over from collections for doing the handicap ramp and elevator projects.

Haylette Clutter Barn - Created in 2011 when Marion Haylette's estate made a memorial donation for the maintenance and improvements to the Clutter Barn.

KOWS Group - Funds collected by the KOWS group for their projects.

M&E Hospitality - Donations from grateful families when we host funeral receptions. It supports the M&E activities throughout the year.

Memorial - Unrestricted collections of smaller gifts made in memory of loves ones and friends who have passed away.

Mission - The Mission Ministry holds many special collections throughout the year and uses the money for many endeavors. See the Mission Ministry report for a list of all the organizations they have made a contribution to this year.

Parental Leave - The Trustees applied for a grant to help pay for our substitute in 2020 while Pastor Jen completes her leave. We received the money in 2019 and this fund is holding the money. The fund will be closed after this year.

Sabbatical Leave – Started in 2009 to accumulate funds to offset the eventual cost of a pastor sabbatical. It successfully supported the Sabbatical Leave activities in 2014. No funds have been added since 2014.

Sacred Places – Created to support the Partners for Sacred Places (PiSP) effort. [Details of the work is in their report.](#)

Travis Canedy Memorial Campership - This fund was created in concert with the [Canedy Family](#) and receives donations each year to support youth participation in campership and other outdoor ministries. The fund is managed by the Mission Ministry.

Youth Group Fund Raising - The Youth Group receives net proceeds from the Lemonade Stand they run at Harvest Market. These funds support all the activities of the Youth Group including their Mission Trip.

In 2016 the trustees decided to invest 3 of the memorial fund and invest \$11,500 in the SPDR® S&P 500® ETF Trust. Since that time the investments have increase 64%. The SPDR® S&P 500® ETF Trust seeks to provide investment results that, before expenses, correspond generally to the price and yield performance of the S&P 500® Index (the "Index"). The 3 funds are Glenn Towle Bequest, Jackson-Nichols-Burbank Fund and Wilma Clark Bequest.

Designated Fund Balances December 31, 2019

| Designated Fund | # | Community Bank Checking | Community Bank Money Market | Community Bank CD | TD Ameritrade Brokerage | Total by Fund | |
|-------------------------------|-----|-------------------------|-----------------------------|-------------------|-------------------------|---------------|------------------------|
| Basic Needs | 10 | 888.42 | | | | 888.42 | Pastor |
| Birthday Bank | 15 | 0.00 | | | | 0.00 | Quilting Group |
| Capital Needs | 20 | 1,861.06 | 3,100.00 | 30,000.00 | | 34,961.06 | Trustees |
| Christian Ed Offering | 30 | 182.76 | | | | 182.76 | Christian Ed Director |
| Handicap Accessibility | 35 | | | 745.00 | | 745.00 | Trustees |
| Haylette Clutter Barn | 40 | 2,428.32 | 3,000.00 | 6,000.00 | | 11,428.32 | Clutter Barn Committee |
| KOWs Group | 45 | | 90.64 | | | 90.64 | Youth Group Director |
| M&E Hospitality | 50 | 823.57 | | | | 823.57 | M&E Ministry |
| Memorial | 55 | | 2,508.42 | 12,000.00 | | 14,508.42 | Trustees |
| Mission | 60 | 1,558.40 | | | | 1,558.40 | Mission Ministry |
| Parental Leave | 63 | 1,700.00 | | | | 1,700.00 | Trustees |
| Ruth Haylett Bequest | 65 | | | 5,000.00 | | 5,000.00 | Trustees |
| Sabbatical Leave | 70 | | | 1,270.00 | | 1,270.00 | Trustees |
| Sacred Places | 75 | | 721.56 | | | 721.56 | PiSP Committee |
| Together for Tomorrow Grant | 80 | | | 3,400.00 | | 3,400.00 | Worship Coimmittee |
| T. Canedy Memorial Campership | 85 | 920.25 | 500.00 | | | 1,420.25 | Mission Ministry |
| Youth Group Fund Raising | 90 | 2,050.32 | 7,000.00 | | | 9,050.32 | Youth Group Director |
| Wilma Clark Bequest | 710 | | | | 5,000.00 | 5,000.00 | Trustees |
| Jackson-Nichols-Burbank Fund | 715 | | | | 3,538.38 | 3,538.38 | Trustees |
| Glenn Towle Bequest | 720 | | | | 3,000.00 | 3,000.00 | Trustees |
| Brokerage account earnings | | | | | 7,422.16 | 7,422.16 | Trustees |
| Account Totals | | 12,413.10 | 16,920.62 | 58,415.00 | 18,960.54 | 106,709.26 | |

See next page-

2019 Operating Statement
2020 Proposed Budget
Page 1 of 3

| 2019 Passed Budget | 2019 Actual Income & Expenses | 2019 Actual to Adjusted Budget | 2020 Proposed Budget |
|--------------------|-------------------------------|--------------------------------|----------------------|
|--------------------|-------------------------------|--------------------------------|----------------------|

OPERATING INCOME

| | | | | |
|----------------------------------|----------------|----------------|--------------|----------------|
| Net Offerings | 105,906 | 113,400 | 107.1% | 107,495 |
| Harvest Market | 40,000 | 40,000 | 100.0% | 44,000 |
| Carry forward from previous year | 14,612 | 14,612 | 100.0% | 4,128 |
| Draw from Designated Funds | 23,000 | 0 | 0.0% | 14,080 |
| Total Operating Income | 183,518 | 168,012 | 91.6% | 172,830 |

EXPENSES

Conferences

| | | | | |
|--------------------------|---------------|---------------|---------------|---------------|
| United Church of Christ | 8,061 | 8,075 | 100.2% | 8,153 |
| United Methodist Church | 8,734 | 8,794 | 100.7% | 7,549 |
| Total Conferences | 16,795 | 16,869 | 100.4% | 15,702 |

Human Resources

| | | | | |
|------------------------------|---------------|---------------|---------------|---------------|
| Pastor Salary | 45,320 | 45,320 | 100.0% | 45,320 |
| Interim Pastor Salary | 0 | 4,160 | | 2,080 |
| Secretary Salary | 4,680 | 4,823 | 103.1% | 4,680 |
| Christian Ed Director Salary | 2,250 | 0 | 0.0% | 2,250 |
| Music Director Salary | 6,300 | 6,300 | 100.0% | 6,300 |
| Pastor Insurances | 16,344 | 17,928 | 109.7% | 18,264 |
| Pastor Pension | 10,789 | 8,918 | 82.7% | 9,163 |
| Employers FICA & Medicare | 1,012 | 851 | 84.1% | 1,012 |
| Workman Compensation | 1,500 | 1,545 | 103.0% | 1,236 |
| Total Human Resources | 88,195 | 89,845 | 101.9% | 90,305 |

Staff Support

| | | | | |
|-----------------------------|--------------|--------------|--------------|--------------|
| Travel Expenses-pastor | 2,000 | 1,933 | 96.7% | 2,400 |
| Travel Expenses-others | 0 | 0 | | 0 |
| Conference Expense | 500 | 638 | 127.6% | 0 |
| Pastor Continuing Education | 3,000 | 1,320 | 44.0% | 1,000 |
| Total Staff Support | 5,500 | 3,891 | 70.7% | 3,400 |

2019 Operating Statement
2020 Proposed Budget
Page 2 of 3

| 2019 Passed Budget | 2019 Actual Income & Expenses | 2019 Actual to Adjusted Budget | 2020 Proposed Budget |
|--------------------|-------------------------------|--------------------------------|----------------------|
|--------------------|-------------------------------|--------------------------------|----------------------|

Committee & Ministry Expenses

| | | | | |
|----------------------------------|---------------|---------------|--------------|---------------|
| Youth Group | 250 | 267 | 106.8% | 250 |
| Youth Group Mission Trip | 250 | 0 | 0.0% | 0 |
| KOWS | 50 | 0 | 0.0% | 50 |
| ONA | 250 | 70 | 28.0% | 0 |
| Mission | 3,300 | 3,300 | 100.0% | 3,300 |
| Worship | 1,180 | 924 | 78.3% | 1,250 |
| Accompanist | 4,026 | 4,144 | 102.9% | 4,392 |
| Music Coordination & Development | 1,800 | 497 | 27.6% | 2,033 |
| Christian Education | 1,000 | 663 | 66.3% | 1,000 |
| Adult Christian Education | 200 | 135 | 67.5% | 200 |
| Membership & Evangelism | 250 | 257 | 102.8% | 300 |
| Stewardship | 750 | 281 | 37.5% | 500 |
| Total Committee Expenses | 13,306 | 10,538 | 79.2% | 13,275 |

Operating Expense

| | | | | |
|--------------------------------|--------------|--------------|--------------|--------------|
| Postage & Supplies | 1,200 | 1,947 | 162.3% | 1,200 |
| e-giving fees | 600 | 596 | 99.3% | 685 |
| Software | 1,400 | 30 | 2.1% | 1,400 |
| Advertising | 200 | 36 | 18.0% | 50 |
| Photocopy & Printing | 1,200 | 1,117 | 93.1% | 1,200 |
| Miscellaneous | 0 | 0 | | 250 |
| Safer Sanctuary | 50 | 0 | 0.0% | 50 |
| Total Operating Expense | 4,650 | 3,726 | 80.1% | 4,835 |

2019 Operating Statement
 2020 Proposed Budget
 Page 3 of 3

| | 2019 Passed Budget | 2019 Actual Income & Expenses | 2019 Actual to Adjusted Budget | 2020 Proposed Budget |
|-----------------------------------|--------------------|-------------------------------|--------------------------------|----------------------|
| Property Maintenance | | | | |
| Church Building | 17,000 | 1,357 | 8.0% | 4,500 |
| Equipment Purchases | 2,000 | 950 | 47.5% | 0 |
| Parsonage Building | 3,500 | 1,981 | 56.6% | 3,500 |
| Utilities-miscellaneous | 0 | 625 | | 100 |
| Green Mtn Power | 3,222 | 3,394 | 105.3% | 3,234 |
| Telephone | 1,788 | 2,013 | 112.6% | 1,788 |
| VT Gas | 6,090 | 6,194 | 101.7% | 6,395 |
| Water | 904 | 949 | 105.0% | 904 |
| Casella-trash | 1,900 | 1,910 | 100.5% | 1,900 |
| Hill-snow plowing, grading | 2,377 | 2,110 | 88.8% | 2,500 |
| Parsonage WiFi | 360 | 360 | 100.0% | 360 |
| Sexton Salary | 3,000 | 4,015 | 133.8% | 5,980 |
| Property Insurance | 8,551 | 8,777 | 102.6% | 9,773 |
| Parsonage Bank Loan Payments | 4,380 | 4,380 | 100.0% | 4,380 |
| Total Property Maintenance | 55,072 | 39,015 | 70.8% | 45,313 |
| Total Expenses | 183,518 | 163,884 | 89.3% | 172,830 |
| Net Surplus/(Shortfall) | 0 | 4,128 | | 0 |

WARNING

THE UNITED CHURCH OF UNDERHILL ANNUAL MEETING

SUNDAY JANUARY 26, 2020 AT 12:30 P.M.

The members of the United Church of Underhill at 7 Park Street in Underhill, VT are hereby warned and notified to meet in the sanctuary of the Church on Sunday January 26, 2020 at 12:30 p.m. to transact the following business:

The meeting will open with prayer

ARTICLE 1- To receive, review and approve reports from the Pastor, Church Ministries and committees

ARTICLE 2- Shall the United Church of Underhill adopt a 2020 annual budget as recommended by the Trustees of the Church?

ARTICLE 3- Shall the United Church of Underhill appoint Church Officers and ministry members as recommended by the Nominating ministry?

ARTICLE 4- Other business thought proper by the members attending the meeting

ARTICLE 5- To adjourn

The meeting will close with prayer

Dated this ____ day of _____, 2020

Signed by the Clerk of the United Church of Underhill _____, on behalf of the Church Council